

Mobile Application User Guide

Language - English

Introduction

The iorCareer mobile app offers a user-friendly platform for Job, Real Estate and Snaps are searching, viewing, and creating posts with ease. Users can:

- User-Friendly Job Posting: Recruiters can easily post job opportunities for three different job-types (Tokutei, Full-time, Part-Time), while job seekers can apply directly through the app.
- Enhanced Security: Robust user authentication and admin approval ensure safe and verified postings.
- Comprehensive Profiles: Job seekers can upload CVs, track applied jobs, and update their profiles, while recruiters can manage job posts and view applicant details.
- Content Sharing: Users can share knowledge, Job, real estate and Snap posts (with admin approval) for a well-rounded platform.
- Real-Time Notifications: Stay updated with alerts for job postings, application statuses, and more.

Compatibility

The iorCareer mobile app is designed for seamless use across various mobile devices.

- **Apple Devices**: Requires iOS 13.0 or later.
- Android Devices: Compatible with most Android smartphones.

Installation

For Apple Devices:

Search "iorCareer" in the App Store. Install the application.

For Android Devices:

Search "iorCareer" in the Google Play Store. Install the application.

Choose Your Language

Upon installation and first launch, select your preferred language to proceed. You can change your preferred language in setting anytime.



<u>Signing Up</u>

Create a New Account:

• If you are a new user, click "Create New Account" and complete the required fields, including your email and password.

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OR		Register	
Continue as (Guest	OR	
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	Create New	Account	

Sign Up with Google:

 If you prefer, click "Sign up with Google" to register using your Google account.



Sign Up with Google

Continue as Guest:

- To browse without an account, select "Continue as Guest."
- As a guest, you can view posts in the Feed, Jobs, Real Estate, and Snap sections.
- To save or create posts, registration is required.





Continue as Guest

<u>Signing In</u>

• If you have already registered for the latest version of the mobile app, enter your email and password to sign in.

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• If you are IOS user, click **"Sign in with Apple"** and you can sign in with apple id.



Sign In with Apple

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Feed

• View job, real estate, and snap posts, including your own and those uploaded by others.



• Click the Save icon to bookmark your favorite posts.



Save Post

• Click the **Notification** icon to view important updates and messages.



Notification

<u>Jobs</u>

- Click the "+" button to create a job post.
- Enter job details on the **Create Job Post** page and click **"Create Job**

Post."



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	Create	e Job Po	ost

• Your job post will be in the review stage until approved.

• Click the **Notification** icon to view updates.



Notification

• Click the **Save** icon to bookmark favorite job posts.



Save Job Post

Click on a post to vi	ew its details.		
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	Job Description Seeking for fresher developer	r	
	Requirements Fresher		
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• The number of applicants for your job post is displayed in the bottom right corner. (For example, if there is one applicant, the bottom right box will show "Candidates 1 pxs")



Number of Applicants

 View and apply for jobs posted by others using the "Apply Now" button.

Remark: If you did not upload your CV during registration, you will be required to upload it when applying for a job. You can apply even if you don't have a CV.



 Jobs you have already 	y applied for will be	e labeled as	"Applied."
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	Feed Real-Est	(E) ate Snap	
	Applied Job		

• Use the **Search Job** feature to filter and find specific job postings.





Search Job

Real-Estate

- Click the "+" button to create a real estate post.
- Enter the required details on the **Create Real Estate Post** page and

click "Create Real Estate Post."

Remark: Only Super User accounts can create real estate posts; normal users do not have this permission.



Create Real Estate Post

- Your post will remain in the review stage until approved.
- Click the **Notification** icon to check for updates.



Notification

• Click the **Save** icon to bookmark your favorite real estate posts.



Save Real Estate Post



• Use the Search Real Estate feature to find specific properties by

entering relevant keywords.





<u>Snap</u>

- Click the "+" button to create a snap post.
- Enter the required details on the **Create Snap Post** page and click
 - "Create Snap Post."

Remark: Only Super User accounts can create snap posts; normal users do not have this permission.



Create Snap Post with Image

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Post Title	
Post title here	
Paragraph	
Post description here	
Image Video)
YouTube Link	
Enter youtube link	
Create	Snap Post

Create Snap Post with Video

• Your post will remain in the review stage until approved.

• Click the **Notification** icon to check for updates.

Notification

• Click the **Save** icon to bookmark your favorite real estate posts.

Save Snap Post

• Click on a post to view its details.

New song Alert 🕞 层 Jennie & Dua Lipa Song is out now !! Try it now !

Snap Details

 Use the Search Snap feature to find specific properties by entering relevant keywords.

Profile

 Go to your profile details to update your account's profile photo and profile name.

Profile Details

- To edit or delete your posts, navigate to your Jobs, Real Estate, or Snap posts.
- Click the action icon in the upper right corner of the post to make any changes.

Edit and Delete

Remark: Posts that have been approved by the admin cannot be edited or deleted.

Saved Post:

In the "Saved Post" section, you can view all of your saved and

favorite posts for easy access and reference.

CV Management:

 In the "CV Management" section, you can upload your CV or update an existing one by attaching the new file.

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Test-CV_2838d686-9eda-4dbf-85 396.37 KB. 21 Feb,2025 Remove Update CV	
Save	
CV Management	

Applied Job:

 In the "Applied Job" section, you can view a list of all the jobs you have applied to.

Apply for Super User:

 In the "Apply for Super User" section, you can upgrade your normal user account to a Super User account, granting you the ability to create Real-Estate and Snap posts.

Remark: After applying for a Super User account, your application will remain in the review state. The account will only be upgraded to a Super User account once it receives approval from the admin.

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Enter your phone number	Enter your company name
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www.example.com	Submit Form
Address*	
Enter your address	
Continue	

Apply for Super User with Website

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Apply for Super User

• Once you become a Super User, you will see a crown in your profile image.

Notification:

You can turn notifications ON/OFF as you wish. If notification ON, enter the notifications but if OFF will not enter the notifications.

Help & Contact:

 In the "Help & Contact" section, if you need any assistance, please fill out the Help & Contact form and submit it to the iorCareer Customer Support Team for further assistance.

Other Setting:

Language:

• In the "Language" section, you can select and change the language

you wish to use for the platform.

About Us:

 Here, you can read more about our company, as well as our vision and mission, to gain a deeper understanding of who we are and what we aim to achieve.

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< About Us

About Us - iorCareer

iorCareer is your ultimate urban life platform designed to bridge the gap between Myanmar and Japan. Whether you're looking for job opportunities, real estate listings, snaps, news, or essential daily information about Japan, our iorCareer makes everything accessible and convenient. iorCareer is not just for Myanmar people in Japan but for anyone interested in living, working, or exploring Japan. To ensure a smooth user experience, orCareer offers three languages:

Myanmar, Japanese, and English. Join us and connect to new opportunities, stay informed, and navigate life in Japan with ease!

Our Mission

At iorCareer, our mission is to create a supportive and thriving environment where every employee feels valued, respected, and empowered. We believe that healthy, happy, and motivated individuals are the cornerstone of our success and the foundation for delivering exceptional value to our customers and partners.

We are committed to: Respect: Cultivating a culture of mutual respect and inclusion, where each person's contributions are acknowledged, and their potential is realized. Health: Prioritizing the wellbeing of our team through initiatives that promote physical, mental, and emotional health, ensuring everyone can lead a balanced and fulfilling life.

Happiness: Fostering a positive, dynamic work environment tha<u>t inspires creativity</u>, innovation,

Terms and Conditions:

• You can read our full Terms and Conditions here to understand the rules and guidelines that govern the use of our platform.

Change Password:

• To change your password, enter your old password. Then enter your new password and confirm it again.

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Delete Your Account:

 If you no longer wish to use your account, you can delete it here. If you delete it sure, click "Delete" button and if not sure, click "Cancel" button.

Log Out:

To log out of your account, simply click the "Log Out" button. If you are sure you want to log out, click "Log Out" button and not sure click "Cancel" button.

User Tutorial Guide:

• You can read the comprehensive user guide here to help you navigate and make the most of the platform's features.

